# Somon Air USER MANUAL «EMD» MODULE

Ancillary services sale via DCS

Khusein Kurbanov 25.12.2019

## 1. Login

Every user (cashier) will have its own login and password to sign-in in the system:

		? ×
	* ? *.	
	- Alexandre	
Dana	SOMON EMD	
Depa	rture Control S	ystem
Airline	SZ	
<u>U</u> ser	admin	~
P <u>a</u> ssword	•••••	
<u>H</u> ost	172.16.3.164	~
Database	ras	~
Port	default	
_	Save password	
	ncol	

2. Open the tag FLIGHTS to choose the flight with necessity of EMD payment



3. Choose the flight from the list:



4. After choosing the flight, enter the tag EMD, the list of passengers of the flight will be shown:

Nice Window About					
× × 2 🗨					
Exit Flights Reload END	Manifests	Eliabte		m 4	57202 Thu Dec 26, 2010 - EMD
<u>n</u>		Flights			 32202 Thu Dec 20, 2019 - LHD
Flight: SZ 202 Thu De	ec 26, 2019 - EM	D			
×					
Routing: DME - DYU G	ate: ?	ATD: 11:50 Status: FO - Flight Open	n		
Name	Detail	Mark Group Dest Cabin Class Seq B	lags PNR Seat	Status	
🖭 📄 🕴 DAVLIATOVA BIBIZULAIKHO	Female	DYU Y Q	8K4150/SZ	Ok	
🗈 🗌 🛉 DODOV DAVRON	Male	E DYU Y Q 11 1/25/0	8K3GML/SZ 15E CI	hecked-In	
E DODOV MAKHMADNABI	Male	DYU Y U	84CGG5/5Z	Ok	
E- DUSMURODOV OIBEK	Male	DYU Y O	8G0834/SZ	Ok	
🗈 📋 🛉 DUSTZODA SANGINMURODI	Male	DYU Y O	8GGF74/SZ	Ok	
E- 🗌 🛉 DUTOV ANTON	Male	DYU Y Q	8K036C/SZ	Ok	
🗈 🗌 🕴 DZHALILOVA PARVINA	Female	DYU Y V	89D17D/SZ	Ok	
E- DZHURAEV KIYOMIDDIN	Male	DYU Y V	896GGL/5Z	Ok	
E- 🗌 🛉 EMOMOV KHURSHED	Male	DYU Y O	8G8F19/SZ	Ok	
🗈 🗌 🛉 ESHBURIEV RABON	Male	DYU Y U	86CLF1/SZ	Ok	
E- 🗌 🛉 FAIZIEV MAKHMADZOKHIR	Male	DYU Y E	8FC648/5Z	Ok	
🗄 🔲 🛉 FAIZULLOEV KHUSHBAKHT	Male	DYU Y O	8K083D/5Z	Ok	
E- 🗌 🛉 FAYZIEV NURULLO	Male	DYU Y U	85BC5L/SZ	Ok	
🗄 🔲 🛉 GADOEV AVAZ	Male	DYU Y U	8461GD/5Z	Ok	
🗄 🔲 🛊 GADOEVA RADZHABMO	Female	D2 DYU Y T	8GDMLC/5Z	Ok	
🗄 🔲 🛉 GEORGII IVANOV	Male	DYU Y O	8GMLB6/5Z	Ok	
🗈 🗌 🛉 HAIDAROV BAHODUR	Male	DYU Y U	86CG20/5Z	Ok	
E- 🗌 🛉 IBROHIMOV IKROM	Male	W3 DYU Y U	855305/SZ	Ok	
🗄 🔲 🕴 IBROHIMOVA MAVLUDA	Female	W3 DYU Y U	855305/SZ	Ok	
🗄 🔲 🥤 IBROHIMOVA YASINA	Child	W3 DYU Y U	855305/SZ	Ok	
🖭 📋 🕴 IRMATOVA DILBAR	Female	DYU Y X	8CD45G/5Z	Ok	
E- 🗌 🛉 ISKANDAROV AKMAL	Male	DYU Y O	8FG8C8/SZ	Ok	
E-	Male	N4 DYU Y O	8GF38F/SZ	Ok	
JAMOLOV SAIDMIROJ	Male	X3 DYU Y U	86619K/SZ	Ok	
🖭 🔲 🕴 JURAEVA SHAHLOKHON	Female	DYU Y T	8K0GKK/SZ	Ok	
E-	Male	E3 DYU Y T	8GK67D/5Z	Ok	
E- 🗌 🛉 KABIROV TOHIR	Male	DYU Y V	87L3G7/SZ	Ok	
🖭 📄 🛉 KARAEV KHAITALI	Male	DYU Y Q	8K126B/SZ	Ok	
E-	Male	DYU Y T	8GLKKD/SZ	Ok	
🗄 🔲 🛉 KARIMOV SAIDAMIR	Male	E3 DYU Y T	8GK67D/SZ	Ok	
E- 🗌 🛉 KARIMOV SHOKHIN	Male	DYU Y T	8K095L/SZ	Ok	
🗄 📋 🕴 KHABIBOVA ARUSMO	Female	G2 DYU Y T	8GM41C/SZ	Ok	
E-	Female	DYU Y O	8K0M4C/5Z	Ok	

TIME NOW IS UTC: 20:15 Local: 01:15

5. The passengers that have an unpaid ancillary services are marked with the letter E:

SOMON EMD 172.16.3.164 admin		_	_	-	100 Mar.	
<u>Service Window About</u>						
X     X     Z     Ø       Exit     Flights     Reload     EMI	Manifests					
×	Flights			9	SZ	202 Thu Dec 26, 2019 - EMD 🛛 🕅
Flight: SZ 202 Th Routing: DME - DY	u Dec 26, 2019 - EMI U Gate: ?	D ATD: 11:50 Sta	tus: <mark>FO - Flig</mark>	ht Open		00:00:00
Name	Detail	Mark Group Dest	Cabin Class See	a Bags	PNR Seat Status	
E- 🔲 🛉 DAVLATOV DZHUNAIDULLO	Male	DYU	YL	89L	.791/SZ Ok	
🖭 📄 🕴 DAVLATOVA NIZORAMO	Female	D2 DYU	Y T	8GD	MLC/SZ Ok	
E-	Male	DYU	YO	8GI	0033/SZ Ok	
🖭 📄 🛊 DAVLIATOVA BIBIZULAIKHO	Female	DYU	YQ	8K4	150/SZ Ok	E
E-	Male	E DYU	YQ 6	1/25/0 8K3	GML/SZ 17F Charles	
🗄 🗐 🛉 DODOV MAKHMADNABI	Male	DYU	Y U	84C	GG5/SZ Create El	MD
E-	Male	DYU	YO	8G0	0834/SZ Manage	EMD
E-	Male	DYU	ΥO	8GC	GF74/SZ EMD for	COMAIL
E- 🔲 🛉 DUTOV ANTON	Male	DYU	YQ	860	36C/SZ	when more
🖭 📄 🕴 DZHALILOVA PARVINA	Female	DYU	Y V	89D	17D/SZ	inding pass
🖭 📄 🛉 DZHURAEV KIYOMIDDIN	Male	DYU	Y V	896	GGL/SZ Ok	
E- 🔄 🛉 EMOMOV KHURSHED	Male	DYU	ΥO	8G8	BF19/SZ Ok	
E- 🗐 🛉 ESHBURIEV RABON	Male	DYU	Y U	86C	CLF1/SZ Ok	
🖭 📄 🛉 FAIZIEV MAKHMADZOKHIR	Male	DYU	Y E	8FC	C648/SZ Ok	
🖭 📄 🛉 FAIZULLOEV KHUSHBAKHT	Male	DYU	YO	8K0	183D/SZ Ok	
- 🗐 🛉 FAYZIEV NURULLO	Male	DYU	Y U	85B	C5L/SZ Ok	
E- CADOEV AVAZ	Male	DYU	YU	846	1GD/SZ Ok	
🖭 👘 🛊 GADOEVA RADZHABMO	Female	D2 DYU	Y T	8GD	MLC/SZ Ok	
E- CEORGII IVANOV	Male	DYU	YO	8GM	ILB6/SZ Ok	
1000 50						

Click right mouse button to open the content menu and choose the function MANAGE EMD

6. The pop-up window with the description of the unpaid service will be shown.

SOMON EMD 172.16.3.164 admin	_											
rvice Window About												
X     X     X       Exit     Flights     Reload	Manifests											
×	Flights				•		SZ:	202 Thu Dec 26, 2019	- EMD			
Flight: SZ 202 Thu C Routing: DME - DYU C	<b>Dec 26, 2019 - EM</b> Gate: <b>?</b>	D ATD: 11:50	EMD Operation     Flight     Stickt	ns							8	×
Name	Detail	Mark Group	Flight date	Thu Docom	her 26 2010							
DAVLATOV DZHUNAIDULLO	Male		i inglit date	nobecen	UD ON	,						
- DAVLATOVA NIZORAMO	Female	D2	Name	DODOV/DA	WRON							
DAVLIATOV TODZHIDDIN	Male		Ticket Nº	413240400	0445/1							
- DAVLIATOVA BIBIZULAIKHO	Female		EMDs List									
- 🔄 🛉 DODOV DAVRON	Male	E	EMD	Type	Currency	Service to charge	EMD Reasor	Auto create	Charged	Paid	Created by	
🕒 📄 🛉 DODOV MAKHMADNABI	Male		412200000	010 0	ELIP	Europe has	EVCESS BAG CH	ARCE Ver	20	0.00000	ulusta	-
- 📄 🛉 DUSMURODOV OIBEK	Male		1 415200000	A 010	EUK	Excess bag	EACESS BAG CH	IAROE TES	20	d	iumin	
- 📄 🕴 DUSTZODA SANGINMURODI	Male											
- 🔲 🛉 DUTOV ANTON	Male											
- 📄 🛉 DZHALILOVA PARVINA	Female											-
DZHURAEV KIYOMIDDIN	Male		Operations	ist								
- 📄 🛉 EMOMOV KHURSHED	Male		EMD Cancel	ed Cance	I date Car	ncel reason Onera	tion Date Reaso	Amount Curr	PROV COUR	se One	eration Amount	
- 🗐 🛉 ESHBURIEV RABON	Male		Cine Concer	CONCE	Con Con	opera	Butte Actual	dine curr		opt		1
- 📃 🛉 FAIZIEV MAKHMADZOKHIR	Male											
FAIZULLOEV KHUSHBAKHT	Male											
- 🗐 🛉 FAYZIEV NURULLO	Male											
- 🔲 🛉 GADOEV AVAZ	Male											
🕒 📄 🕴 GADOEVA RADZHABMO	Female	D2										
- 🔄 🛉 GEORGII IVANOV	Male											
HAIDAROV RAHODUR	Male		New operation	Cancel oper	ation	ncel all			ſ	Drint EM		iter

Click NEW OPERATION to start EMD-payment process:

7. Choose payment currency and rate of exchange at the day of payment (currency code will be saved for the further transactions in this session):

Service       Window       About         Image: Service       Weed Performed       Image: Service       New OPERATION         Image: Service       Flight:       SZ 202 Thu Dec 26, 2019 - EMD       Flight       SZ 202         Flight:       SZ 202 Thu Dec 26, 2019 - EMD       Flight       SZ 202       Flight       Flight       SZ 202         Flight:       SZ 202 Thu Dec 26, 2019 - EMD       Flight       SZ 202       Flight       Flight       SZ 202         Flight:       SZ 202 Thu Dec 26, 2019 - EMD       Flight       SZ 202       Flight       Flight       SZ 202       Flight       Flight       SZ 2019       Flight       Flight       SZ 202       Flight       Flight       SZ 202       Flight       Flight       Flight       SZ 202       Flight       Fl	SOMON EMD 172.16.3.164 admin						
Image: Standard Sta	Service Window About						
X     Fight       Fight     SZ202 Thu Dec 26, 2019 - EMD       Routing: DME - DYU Gate:     ?       ATD: 11:50     Fight       Name     Doctail       Mane     Detail       Mane     Doctail       Mane     Doctail       Mane     Doctail       Mane     Detail       DotoV MakHMADNABI	X     X     C       Exit     Flights     Reload	Manifests		ſ	New OPERATION		2 ×
Fight:       SZ 202 Thu Dec 26, 2019 - EMD         Routing:       DME - DYU Gate:       ?         ATD:       11:50         Fight       SZ02         Hight       SZ02         Hill Code       Hill Code         Hill Code       Hill Code         Hill Code       Hill Code         Hill Code       Hill Code         Hi	×	Flights			Elight		
Name Detail Mark Group   P: 1 DAVLATOV DZHUNADULIO   Male PHD Code   P: 1   D: DAVLATOVA NIZORAMO   P: 1   D: DODOV DAVRON   Male E   P: 1   D: DUSNURODOV OIBEK   Male E   P: 1   D: DUSNURODOV DIBK   Male E   P: 1   D: DUSNURODOV OIBEK   Male E   P: 1   D: DUSNURODOV OIBEK   Male E   P: 1   D: DUSNURODOV OIBEK   Male E   P: 1   D: DUSNURODOV MARN   Male E   P: 1   D: DENDRAWINA   P: 1   D: DENDRAWINA   P: 1   D: DENDRAWINA   P: 1   D: D:   D: D:   D: D:   D: D:   D: D:   D: <th>Flight: SZ 202 Thu De Routing: DME - DYU Ga</th> <th>ec 26, 2019 - EMI ate: ?</th> <th>D ATD: <b>11:50</b></th> <th>EMD Fligh</th> <th>Flight Flight date Name Ticket Nº</th> <th>SZ202 Thu December 26, 2019 DODOV/DAVRON 4132404000445/1</th> <th>3</th>	Flight: SZ 202 Thu De Routing: DME - DYU Ga	ec 26, 2019 - EMI ate: ?	D ATD: <b>11:50</b>	EMD Fligh	Flight Flight date Name Ticket Nº	SZ202 Thu December 26, 2019 DODOV/DAVRON 4132404000445/1	3
B/C   B/C   DAVLAIOV DZHUNAIDULLO   Male   C   DAVLAIOVA NIZORAMO   Female   DAVLAIOVA NIZORAMO   Male   E/C   DAVLAIOVA NIZORAMO   Male   E/C   DAVLAIOVA BIBIZULAIKHO   Pemale   E/C   DODOV MAKHMADNABI   Male   E/C   DUSTIZODA SANGINMURODI   Male   E/C   DUTOV ANTON   Male   E/C   E/C   DUTOV ANTON   Male   E/C   E/C   DUTALIOVA RADZCHIR   Male   E/C   E/C   GADOEV AVAZ   Male   E/C   GADOEV AVAZ   Male   E/C    GA	Name	Detail	Mark Group	Flig	540		A
EMOMOV KHURSHED Male   E EMOMOV KHURSHED   Male   E ESHBURIEV RABON   Male   F FAIZULOFV KHUSHBAKHT   Male   F FAIZULLOFV KHUSHBAKHT   Male   F FAIZULLOFV KHUSHBAKHT   Male   F GADOEV AVAZ   Male   F GADOEV AVAZ   Male   F GADOEVA RADZHABMO   Female D2   F HAIDAROV BAHODUR	Image: Construction of the second	Male Female Male Female Male Male Male Female Male	D2 E	Nar Ticl EMI 1 4	EMD Code EMD Type EMD Service EMD Reason EMD currency Charged Already Paid Operation	413200000010 A Excess bag EXCESS BAG CHARGE EUR 20.00 ♀ 0.00 ♀	
	+              È              EMOMOV KHURSHED            +              È              ESHBURIEV RABON            +              È              FAIZIEV MAKHMADZOKHIR            +              È              FAIZIEV MAKHMADZOKHIR            +              È              FAIZIEV MAKHMADZOKHIR            +              È              FAIZIEV NURULIO            +              È              FAIZIEV NURULIO            +              É              GADOEV AVAZ            +              É              GADOEVA RADZHABMO            +              É              GEORGII IVANOV            +              HAIDAROV BAHODUR	Male Male Male Male Male Female Male Male	D2	EMD	Operation type Operation Date Operation Reason Currency to pay Amount Operation amount	27.12.2019 10:36 27.12.2019 10:36 RUB EUR USD 110 100000 10000 10000 10000 10000	

After data input save the settings SAVE

8. After saving the settings the operation to release the EMD coupon will start:

, SOMON EMD 1/2.10.5.104 admin	_				_								
ervice Window About													
K X S ♥	Manifests												
*	Flights				ø		SZ203	2 Thu Dec 26, 20	19 - EMD				
Flight: SZ 202 Thu E Routing: DME - DYU C	Dec 26, 2019 - EMI Gate: ?	D ATD: 11:	EMD Operation Flight Flight	s7202							8	×	0:00
Name	Detail	Mark Grou	Flight date	Thu Decem	ıber 26, 201	9						E	
E- C I DAVLATOV DZHUNAIDULLO	Male		Name	DODOV/DA	AVRON								
🗄 🔲 🛊 DAVLATOVA NIZORAMO	Female	D2	Ticket Nº	413240400	00445/1								
🖭 📄 🛉 DAVLIATOV TODZHIDDIN	Male												
🗄 📄 🛊 DAVLIATOVA BIBIZULAIKHO	Female	- 1	EMDs List			1							
- 🔄 🕴 DODOV DAVRON	Male	P	EMD	Туре	Currency	Service to charge	EMD Reason	Auto create	Charged	Paid	Created by		
🗄 📄 🛉 DODOV MAKHMADNABI	Male		1 413200000	0010 A	EUR	Excess bag	EXCESS BAG CHARGE	E Yes	20	20 a	dmin		
E- 🗐 🛉 DUSMURODOV OIBEK	Male												
🕒 📄 🛉 DUSTZODA SANGINMURODI	Male												
🕒 📄 🛉 DUTOV ANTON	Male												
🗄 📃 🕴 DZHALILOVA PARVINA	Female												
🗄 🗐 🛉 DZHURAEV KIYOMIDDIN	Male		Operations	list			17	1			1		
E- 🔄 🛉 EMOMOV KHURSHED	Male		EN	n.	Canceled	Cancel date Canc	el reason Operation	Date	Pe	ason	Amount	Curre	
E- ESHBURIEV RABON	Male		1 /A/413200	0000010C1	No		Payment	27.12.2019 08:3	6 20EUR/5	KG/0PC	+20	RL	
🗄 🗐 🛉 FAIZIEV MAKHMADZOKHIR	Male						-						
🗄 🗐 🛉 FAIZULLOEV KHUSHBAKHT	Male												
E- 🔄 🛉 FAYZIEV NURULLO	Male												
- 🗐 🛉 GADOEV AVAZ	Male		4					1				•	
🕒 📄 🛊 GADOEVA RADZHABMO	Female	D2											
E- 🗐 🛉 GEORGII IVANOV	Male								-				
HAIDAROV BAHODUR	Male		New operation	Cancel oper	ation Ca	ancel all				Print EM	D Selec	printer	

To print the receipt use the button PRINT EMD to choose a printer (to choose receipt printer press SELECT PRINTER, it is configured only once)

9. An example of a printed EMD:

	SOI ELECTRONIC DOCUM	MON AIR MISCELLAI ENT RECEIP	NEOUS T	
DATE OF ISSUE: NAME: OPERATION: SERVICE: PAID BEFORE:	27.12.2019 10:36 DODOV/DAVRON PAYMENT EXCESS BAG 20EU 0EUR	JR/5KG/0PCS		
DOC /A/4132000000	FOR D10C1 EXCESS BAG	SUM 20EUR		
ALN FL SZ 20	T 12	DATE 26DEC	SEAT 17F	CL Y
DEPARTING: D	ME Domodedovo YU Dushanbe			
E-TICKET: FORM OF PAYME TOTAL	413240400044 ENT CASH 1400RUB	5/1		
AGENT: admin				

10. After payment and release of EMD the marking of a passenger changes to P:

			-		-		-					- 0 <b>X</b>
Service Window About												
X X Plights Reload EMD	Manifests											
×	Flights					×	ø			SZ202 Thu D	ec 26, 2019 - EMD	×
Flight: SZ 202 Thu D Routing: DME - DYU G	ec 26, 2019 - EM ate: ?	D ATD: 11:5	0 Sta	tus: I	F <b>O</b> -	Fligl	n <mark>t Open</mark>					00:00:00
Name	Detail	Mark Group	Dest	Cabin	Class	Seq	Bags	PNR	Seat	Status		*
🖭 📄 🛉 DAVLATOV DZHUNAIDULLO	Male		DYU	Y	L			89L791/SZ		Ok		
E- 🗐 🛊 DAVLATOVA NIZORAMO	Female	D2	DYU	Υ	Т			8GDMLC/SZ		Ok		
E- 🗐 🛉 DAVLIATOV TODZHIDDIN	Male		DYU	Y	0			8GD033/SZ		Ok		
E-	Female	_	DYU	Y	Q			8K4150/SZ		Ok		=
E- DODOV DAVRON	Male	Р	DYU	Y	Q	6	1/25/0	8K3GML/SZ	17F	Checked-In		
E-	Male		DYU	Υ	U			84CGG5/SZ		Ok		
E- I DUSMURODOV OIBEK	Male		DYU	Y	0			8G0834/SZ		Ok		

11. If a passenger that has already paid an EMD orders an additional ancillary service, the system marks it with the letter E as it is written in section 5:

		_					And the second	
<u>Service Window About</u>								
Exit Flights Reload EMD	Manifests							
×	Flights			×	ø	SZ202	: Thu Dec 26, 2019 - EMD	×
Flight: SZ 202 Thu I Routing: DME - DYU	Dec 26, 2019 - EME Gate: ?	ATD: 11:50 Sta	tus: FO	) - Flight	Open			00:00:00
Name	Detail	Mark Group Dest	Cabin Cl	ass Seq	Bags PNR	Seat Status		•
Name	Detail Male	Mark Group Dest	Cabin Cl	ass Seq	Bags PNR 89L791/SZ	Seat Status Ok		*
Name           Image: I	Detail Male Female	Mark Group Dest DYU D2 DYU	Cabin Cl Y L Y T	ass Seq	Bags PNR 89L791/SZ 8GDMLC/SZ	Seat Status Ok Ok		
Name           B-         † DAVLATOV DZHUNAIDULLO           B-         † DAVLATOVA NIZORAMO           B-         † DAVLATOVA NIZORAMO           B-         † DAVLATOV TODZHIDDIN	Detail Male Female Male	Mark Group Dest DYU D2 DYU DYU	Cabin Cl Y L Y T Y O	ass Seq	Bags         PNR           89L791/SZ         8GDMLC/SZ           8GD033/SZ         8GD033/SZ	Seat Status Ok Ok Ok Ok		
Name           □         ↓ DAVLATOV DZHUNAIDULLO           □-         ↓ DAVLATOVA NIZORAMO           □-         ↓ DAVLIATOV TODZHIDDIN           □-         ↓ DAVLIATOV TODZHIDDIN           □-         ↓ DAVLIATOVA BIBIZULAIKHO	Detail Male Female Male Female	Mark Group Dest DYU D2 DYU DYU DYU DYU	Cabin Cl Y L Y T Y O Y Q	ass Seq	Bags         PNR           89L791/SZ         8GDMLC/SZ           8GD033/SZ         8K4150/SZ	Seat Status Ok Ok Ok Ok Ok		<b>^</b>
Name           B-               DAVLATOV DZHUNAIDULLO            B-               DAVLATOVA NIZORAMO            B-               DAVLATOVA DIZHUNAIDULLO            B-               DAVLATOVA NIZORAMO            B-               DAVLIATOVA DIZHIDDIN            B-               DAVLIATOVA BIBIZULAIKHO            B-              DOOV DAVRON	Detail Male Female Male Female Male	Mark Group Dest DYU D2 DYU DYU DYU E DYU	Cabin Cl Y L Y T Y O Y Q Y Q	ass Seq 6 2/	Bags         PNR           89L791/SZ         8GDMLC/SZ           8GD033/SZ         8K4150/SZ           (30/0         8K3GML/SZ	Seat Status Ok Ok Ok Ok Ok		A H
Name           B-               PAVLATOV DZHUNAIDULLO            B-               PAVLATOVA NIZORAMO            B-               PAVLATOVA NIZORAMO            B-               PAVLATOVA NIZORAMO            B-               PAVLATOVA DDZHIDDIN           B-               PAVLATOVA DDZHIDDIN            B-              PAVLATOVA DDZHIDDIN            B-              PAVLATOVA DDZHIDDIN            B-              PAVLATOVA DDZHIDDIN	Detail Male Female Male Female Male Male	Mark Group Dest DYU D2 DYU DYU DYU E DYU DYU	Cabin C Y L Y T Y Q Y Q Y Q Y U	ass Seq 6 2/	Bags         PNR           89L791/SZ         8GDMLC/SZ           8GDMLC/SZ         8GD033/SZ           8K4150/SZ         8K4150/SZ           /30/0         8K3GML/SZ	Seat Status Ok Ok Ok Ok ITF Checked-In Ok		A III
Name           B-               DAVLATOV DZHUNAIDULLO            B-               DAVLATOV NIZORAMO            B-               DAVLATOVA NIZORAMO            B-               DAVLATOVA NIZORAMO           B-                 DAVLIATOV A NIZORAMO                B-               DAVLIATOV A NIZORAMO                B-              DAVLIATOVA DIBIZULAIKHO                B-              DODOV DAVRON                B-              DODOV MAKHMADNABI                B              DUSMURODOV OIBEK	Detail Male Female Male Female Male Male Male Male Male Male	Mark Group Dest DYU D2 DYU DYU E DYU E DYU DYU DYU DYU	Cabin         Cl           Y         L           Y         T           Y         Q           Y         Q           Y         Q           Y         Q           Y         U           Y         O	6 2/	Bags         PNR           89L791/SZ         8GDMLC/SZ           8GDML/SZ         8GDML/SZ           30/0         8K3GML/SZ           840634/SZ         8G0834/SZ	Seat Status Ok Ok Ok Ok ITF Checked-In Ok Ok		H
Name           B-               DAVLATOV DZHUNAIDULLO            B-               DAVLATOV NIZORAMO            B-              DAVLATOV ODZHUDIN            B-              DAVLATOV A NIZORAMO            B-              DAVLATOV A NIZORAMO            B-              DAVLATOV A NIZORAMO           B-              DODOV DAVRON            B-              DODOV DAVRON            B-              DUSNURODOV OIBEK            B-              DUSTZODA SANGINMURODI	Detail Male Female Male Female Male Male Male Male Male Male Male M	Mark Group Dest DYU D2 DYU DYU DYU E DYU DYU DYU DYU DYU	Cabin         Cl           Y         L           Y         T           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q           Y         Q	6 2/	Bags         PNR           89L791/SZ         89L791/SZ           8GDMLC/SZ         8GD033/SZ           8K4150/SZ         8K43GML/SZ           (30/0         8K3GML/SZ           8G0834/SZ         8GG874/SZ	Seat         Status           Ok         Ok           Ok         Ok           ITF         Checked-In           Ok         Ok           Ok         Ok           Ok         Ok		H

12. The new ordered service is saved under the existing EMD number but with a new coupon:

SOMON EMD 172.16.3.164 admin						كلا الط
Service Window About						
★     ★     €       Exit     Flights     Reload	Manifests	ſ	EMD Operations		ହ <mark>×</mark>	<u>7</u> 23
×	Flights			WW OPERATION		
Flight: SZ 202 Thu D Routing: DME - DYU G	ec 26, 2019 - EM ate: ?	D ATD: 1	Flight Flight SZ202 Flight date Thu D Name DODO	Flight Flight Flight date Name	SZ202 Thu December 26, 2019 DODOV/DAVRON	
Name	Detail	Mark	Ticket Nº 41324	licket Nº	4132404000445/1	
- DAVLATOV DZHUNAIDULLO	Male		EMDs List	EMD		
🗈 🔲 🛊 DAVLATOVA NIZORAMO	Female		EMD 1	EMD Code	413200000010	
E-	Male		1 413200000010 A	EMD Type	A	
🖭 📄 🛊 DAVLIATOVA BIBIZULAIKHO	Female		-	EMD Service	Excess had	
🖅 🔲 🕴 DODOV DAVRON	Male	E		EMD Peason		
- DODOV MAKHMADNABI	Male			EPID Reason	EXCESS BAG CHARGE	
- DUSMURODOV OIBEK	Male			EMD currency	FUR	
🖅 🗐 🕴 DUSTZODA SANGINMURODI	Male			Charged	40.00	
E- ☐ I DUTOV ANTON	Male			Already Paid	20.00	
🖅 🗐 🕴 DZHALILOVA PARVINA	Female		Operations List	Operation		
🖅 🔲 🛉 DZHURAEV KIYOMIDDIN	Male		EMD			Ope
🖅 🔲 🛉 EMOMOV KHURSHED	Male		1 /A/41320000001	Operation type	Payment •	
🖅 🔲 🛉 ESHBURIEV RABON	Male			Operation Date	27.12.2019 10:38	
🖭 📄 🛉 FAIZIEV MAKHMADZOKHIR	Male			* Operation Reason	40EUR/10KG/0PCS	
🖅 🔲 🛉 FAIZULLOEV KHUSHBAKHT	Male			Currency to pay	DIB V	
- 🔄 🛉 FAYZIEV NURULLO	Male			Terrene) to bel		
- GADOEV AVAZ	Male			Amount	20.00 🔄 <u>Rate of exchange</u> 70.0000 🔄	
🖭 📄 🕴 GADOEVA RADZHABMO	Female		•	Operation amount	1400.00	F
- 🔄 🛉 GEORGII IVANOV	Male			100		
E-	Male		New operation Cancel	Save		t printer
					THE MAR IS HTS 07.5	8 Local: 12:2

With an indication to a paid and new payment for an additional service.

13. In OPERATION LIST a new EMD coupon will be shown for an additional service:

SOMON EMD 172.16.3.164 admin	_		-	_	_								1		
Service Window About															
★     ★     €       Exit     Flights     Reload	Manifests	6	Ø 54	4D Operations	_							_			? <b>X</b>
×	Flights		Bos El	nD Operations	16. 4						-				
Flight: SZ 202 Thu Dec Routing: DME - DYU Gate	26, 2019 - EM e: ?	D ATD: 11:5	F	light SZ: Sight date Thu Same DO	202 u Decemb DOV/DAV	er 26, 2019 /RON									
Name	Detail	Mark Group	1	Ficket № 413	32404000	)445/1									
E- C I DAVLATOV DZHUNAIDULLO	Male		E	MDs List											
E-	Female	D2		EMD	Type	Currency	Service to d	harne	EMD Reason	Auto create	Charged	Paid (	Treated by		
E- 🗐 🕴 DAVLIATOV TODZHIDDIN	Male		-		1 ypc	currency	5 I VICE IO G	nui ge		Hoto o cote	charged	1 aid	a cutcuto by		
E-	Female		1	4132000000010	A	EUR	Excess bag	E	XCESS BAG CHARGE	Yes	40	40 a	dmin		
E-	Male	Р													
E- DODOV MAKHMADNABI	Male														
🖭 💼 🛉 DUSMURODOV OIBEK	Male														
🖭 🖻 🛉 DUSTZODA SANGINMURODI	Male														
🖅 🗐 🛉 DUTOV ANTON	Male		L												
🖅 📄 🛊 DZHALILOVA PARVINA	Female		0	perations List											
E- DZHURAEV KIYOMIDDIN	Male			EMD		Canceled	Cancel date	Cancel r	eason Operation	Date	Re	ason	Amount	Currency	Course
🖭 📄 🛉 EMOMOV KHURSHED	Male					-	Contract Conta							nun	
- 🔄 🛉 ESHBURIEV RABON	Male		1	/A/4132000000	010C1	No			Payment 2	27.12.2019 08:30	20EUR/S	KG/OPCS	+20	KUB	70
🖅 📄 🛉 FAIZIEV MAKHMADZOKHIR	Male		2	/A/4132000000	010C2	No			Payment 2	27.12.2019 08:38	40EUR/1	OKG/OPC	S +20	RUB	70
E- 🗐 🛉 FAIZULLOEV KHUSHBAKHT	Male					-									
- FAYZIEV NURULLO	Male														
E- 🗐 🛉 GADOEV AVAZ	Male														
🖅 🔲 🕴 GADOEVA RADZHABMO	Female	D2							m						F.
E- C GEORGII IVANOV	Male														
E- 🕅 🛉 HAIDAROV BAHODUR	Male		New	operation	cel opera	tion	icel all						Print	EMD	elect printer
		U													

Further actions are similar to 8-9

14. Annulation of EMD. Find the passenger that needs to annul an EMD.

	_			-					
<u>Service</u> <u>Window</u> <u>About</u>									
★     ★     €       Exit     Flights     Reload	Manifests								
×	Flights				×			SZ202 Thu Dec 26, 2019 - EMD	×
Flight: SZ 202 Thu E Routing: DME - DYU G	ec 26, 2019 - EM Gate: ?	D ATD: 11:50 Sta	atus:	FO -	Fligh	t Open			00:00:00
Name	Detail	Mark Group Dest	Cabin	Class	Seq	Bags	PNR	Seat Status	*
E-	Male	DYU	Y	L			89L791/SZ	Ok	
E-	Female	D2 DYU	Y	Т			8GDMLC/SZ	Ok	
E-	Male	DYU	Y	0			8GD033/SZ	Ok	
E-	Female	DYU	Y	Q			8K4150/SZ	Ok	E
E-	Male	P DYU	Y	Q	6	2/30/0	8K3GML/97	17E Checked In	
🖅 📃 🛉 DODOV MAKHMADNABI	Male	DYU	Υ	U			84CGG5/	Create EMD	
E-	Male	DYU	Y	0			8G0834/5	Manage EMD	
🖭 📄 🛉 DUSTZODA SANGINMURODI	Male	DYU	Y	0			8GGF74/:	EMD for COMAIL	
E- DUTOV ANTON	Male	DYU	Y	Q			8K036C/5	Drink beneding area	
🖭 📄 🛊 DZHALILOVA PARVINA	Female	DYU	Y	v			89D17D/5	Print boarding pass	
E- DZHURAEV KIYOMIDDIN	Male	DYU	Y	v			896GGL/SZ	Ok	
🖭 📄 🛉 EMOMOV KHURSHED	Male	DYU	Y	0			8G8F19/SZ	Ok	
E- ESHBURIEV RABON	Male	DYU	Υ	U			86CLF1/SZ	Ok	
E- 🔄 🛉 FAIZIEV MAKHMADZOKHIR	Male	DYU	Υ	Е			8FC648/SZ	Ok	
🖅 🔲 🛉 FAIZULLOEV KHUSHBAKHT	Male	DYU	Y	0			8K083D/SZ	Ok	
🗈 🔄 🛉 FAYZIEV NURULLO	Male	DYU	Y	U			85BC5L/SZ	Ok	
E- GADOEV AVAZ	Male	DYU	Y	U			8461GD/SZ	Ok	
🖅 📄 🕴 GADOEVA RADZHABMO	Female	D2 DYU	Υ	Т			8GDMLC/SZ	Ok	
🖅 🔟 🛉 GEORGII IVANOV	Male	DYU	Y	0			8GMLB6/SZ	Ok	
🖭 📄 🛉 HAIDAROV BAHODUR	Male	DYU	Y	U			86CG20/SZ	Ok	-

Right mouse click will open the content menu MANAGE EMD

#### 15. In OPERATION LIST choose a coupon to annul:

SOMON EMD 172.16.3.164 admin	-	-	_	_	_	_	_								- 8 ×
Service Window About															
Exit Flights Reload	EMD Operation	ons											? ×		
×	Flight														×
	Flight	SZ202													
Flight: SZ	Flight date	Thu Decem	ber 26, 201	9											
×	Name		WRON												
Routing: DN	Tislast NO	412240.400													00:00:00
	TICKELIN	413240400	JU <del>44</del> 5/1												
Name	EMDs List														*
DAVLATOV DZHUNA	EMD	Туре	Currency	Service to c	tharge EN	ID Reason	Auto create	Charged	Paid	Created by					
- DAVLATOVA NIZOR	1 413200000	0010 A	EUR	Excess bag	EXCESS	BAG CHARG	E Yes	40	40	admin					
DAVLIATOV TODZH															
															=
+- DUSTZODA SANGIN															
E-	Onesting														
🖅 📄 🕴 DZHALILOVA PARVI	operations							1	(162.274)						
🖅 📄 🛉 DZHURAEV KIYOMII	EN	1D	Canceled	Cancel date	Cancel reason	Operation	Date	Rea	ason	Amount	Currency	Course	Operation Amount		
🖅 📄 🛉 EMOMOV KHURSHEI	1 /A/413200	0000010C1	No			Payment	27.12.2019 08:36	5 20EUR/5k	KG/0PC	CS +20	RUB	70	+1400		
🖅 🔲 🛉 ESHBURIEV RABON	2 /A/413200		No			Payment	27.12.2019 08:38	40EUR/10	OKG/0P	+20	RUB	70	+1400		
🖅 📄 🛉 FAIZIEV MAKHMAD2															
FAIZULLOEV KHUSH															
F- FAYZIEV NURULLO															
	_														
	New operation	Cancel oper	ation	incel all									Print EMD Select printer		-
	_													TIME NOW IS	UTC: 07:40 Local: 12:40

To annul one coupon click CANCEL OPERATION

16. Confirm the operation to annul an EMD coupon:

ervice <u>W</u> indow <u>A</u> bout														
Exit Flights Reload	EMD Opera	tions										<u>षि</u> १		
×	Flight													C
	Flight	SZ202												
Flight: SZ	Flight dat	e Thu Decem	her 26, 2019	3										
X	Namo	DODOWIDA												
Routing: DN	manie	DODOVIDA												00:00:0
	Ticket Nº	413240400	0445/1											
Name	EMDs List													
E- 🔲 🛉 DAVLATOV DZHUNA	EM	D Type	Currency	Service to cha	rge EN	1D Reason	Auto create	Charged Paid Cre	ated by					
🗄 📄 🕴 DAVLATOVA NIZOR	1 4132000	000010 A	EUR	Excess bag				10 10 Lain						
🗄 📄 🛉 DAVLIATOV TODZHI					Cancel I	MD operati		×						
🗄 📄 🕴 DAVLIATOVA BIBIZU					Cancern	civid operation	50							1
- DODOV DAVRON					2	Are you sure	you want to cance	El EMD operation?						12
- DODOV MAKHMADN														
DUSMURODOV OIBE							Yes	No						
DUSTZODA SANGIN														
	Operation	ıs List			-									
		EMD	Canceled	Cancel date	Cancel reason	Operation	Date	Reason	Amount	Currency	Course	Operation Amount		
EMOMOV KHURSHE	1 /A/4132	00000010C1	No			Payment	27.12.2019 08:36	20EUR/5KG/0PCS	+20	RUB	70	+1400		
- I I ESHBURIEV RABON	2 /A/4132	000000010C2	No			Payment	27.12.2019 08:38	40EUR/10KG/0PCS	+20	RUB	70	+1400		
- 📄 🕴 FAIZIEV MAKHMADZ														
🗄 📄 🛉 FAIZULLOEV KHUSH														
🗄 📄 🛉 FAYZIEV NURULLO														
- 🔄 🛉 GADOEV AVAZ														
🗄 📄 🕴 GADOEVA RADZHAE														
🗄 📄 🛉 GEORGII IVANOV												<u> </u>		
- HAIDAROV BAHODU	New operation	Cancel oper	ation Ca	ncel ali								Print EMD Select print	er	

To annul all EMD coupons click CANCEL ALL

### 17. A commentary to annulation of an EMD coupon:

SOMON EMD 172.16.3.164 admin	-	-			_		-								- 0 X
Exit Flights Reload	EMD Operat	ions	)										8 23	2	
Flight: SZ Routing: DN	Flight Flight Flight date Name Ticket Nº	SZ202 Thu Decem DODOV/DA 413240400	aber 26, 201 AVRON 200445/1	9											00:00:00
Name	EMDs List														•
<ul> <li></li></ul>	EME 1 41320000	00010 A	Currency EUR	Service to ch Excess bag	narge El EXCES	MD Reason S BAG CHARG	Auto create E Yes	Charged Paid 40 40	Created by admin						
B-     Image: Dot of the second						<ul> <li>Cancel of</li> <li>Operation of</li> <li>Отказ</li> </ul>	operation 2 cancel reason: OK Car								H
E-	Operations	i List			_										
E-	E	EMD	Canceled	Cancel date	Cancel reason	Operation	Date	Reason	Amount	Currency	Course	Operation	Amount		
F- C F EMOMOV KHURSHE	1 /A/41320	00000010C1	No			Payment	27.12.2019 08:36	20EUR/5KG/0PG	CS +20	RUB	70		+1400		
ESHBURIEV RABON     FAIZIEV MAKHMAD2	2 /A/41320	00000010C2	No			Payment	27.12.2019 08:38	40EUR/10KG/0F	PCS +20	RUB	70		+1400		
FAIZULLOEV KHUSH     FAYZIEV NURULLO															
Image: Image: Contract of the second seco															
<ul> <li>E- ☐ I GEORGII IVANOV</li> <li>E- ☐ I HAIDAROV BAHODU</li> </ul>	New operation	Cancel oper	ation	incel all								Print EMD	Select printer		-
														TIME NOW 1	5 UTC: 07:41 Local: 12:

#### 18. Marking ACTIVE and ANNULED EMD-coupons:

	_	_		_										
<u>Service Window About</u>														
Exit Flights Reload	ions											? <mark>.</mark>		
¥ Flight														×
Flight	SZ202													
Flight: SZ Flight date	Thu Decem	ber 26, 2019												
Name		VRON												00.00.00
Routing: DR	413240400	0445/1												00:00:00
	1102 10 100													
Name EMDs List								12						^
E DAVLATOV DZHUNA	) Type	Currency	Service to charge	ge EMD R	leason	Auto create Ch	arged Paid	Created	by					
DAVLATOVA NIZOR     1 4132000	00010 A	EUR	Excess bag	EXCESS BA	G CHARGE	Yes 40	20	admin						
														E
DODOV DAVRON														
The DUTOY ANTON	1999) R													
The DZHALLOVA PARVI	s List													
	EMD	Canceled	Cancel date	Cancel reason	Operation	Date	Reas	on A	Amount	Currency	Course	Operation Amount		
	00000010C	No			Payment	27.12.2019 08:36	20EUR/5K0	5/0PCS	+20	RUB	70	+1400		
- SHBURIEV RABON 2 /A/41320	000000100	Yes	7.12.2019 10:41	Отказ	Payment	27.12.2019 08:38	40EUR/10K	G/0PCS	+20	RUB	70	+1400		
🖭 📄 🛉 FAIZIEV MAKHMAD	second and a second	and the second second	Common Differences											
E- FAIZULLOEV KHUSH														
🖅 🔄 🛉 FAYZIEV NURULLO														
E- GADOEV AVAZ					m							Þ		
🖭 📄 🛊 GADOEVA RADZHAE														
E- C I GEORGII IVANOV	[- ·													
HAIDAROV BAHODI	Cancel oper	ation	ncel all								Prin	Select printe	r	*
	-	-		-	-		-	-	-	-	-		TIM	E NOW IS UTC: 07:41 Local: 12:4

19. After EMD coupon annulation, the passenger is marked with the letter E (the service is ordered but not paid) and returns to a check-in counter to annul the additional services. After the annulation the passenger is marked with F:

, SOMON EMD 172.10.3.104 admin	_		
ervice <u>W</u> indow <u>A</u> bout			
★     ★     €       Exit     Flights     Reload	Manifests		
×	Flights	SZ202	Thu Dec 26, 2019 - EMD
	Jec 20, 2019 - CML		
Routing: DME - DYU	Gate: ?	ATD: 11:50 Status: F0 - Flight Open	00:00:00
Routing: DME - DYU (	Gate: ? Detail	ATD: 11:50 Status: FO - Flight Open Mark Group Dest Cabin Class Seq Bags PNR Seat Status	00:00:00
Routing: DME - DYU ( Nâme	Detail Male	ATD: 11:50 Status: FO - Flight Open           Mark Group Dest Cabin Class Seq         Bags         PNR         Seat         Status           DYU Y L         89L791/5Z         Ok	00:00:00
Name	Detail Male Female	ATD: 11:50 Status: FO - Flight Open           Mark Group         Dest         Class         Seq         Bags         PNR         Seat         Status           DYU         Y         L         89L791/5Z         Ok           D2         DYU         Y         T         8GDMLC/5Z         Ok	00:00:00
Routing: DME - DYU ( Nâme	Detail Male Female Male	Mark Group         Dest         Casis         Seq         Bags         PNR         Seat         Status           DYU         Y         L         89L791/5Z         Ok           D2         DYU         Y         T         86DMLC/5Z         Ok           DYU         Y         Q         86D03/5Z         Ok	00:00:00
Routing: DME - DYU ( Name  DAVLATOV DZHUNAIDULIO  C DAVLATOVA NIZORAMO  D DAVLIATOVA DDZHIDDIN  D DAVLIATOVA BIBIZULAIKHO	Detail Male Female Male Female	ATD: 11:50 Status: FO - Flight Open           Mark Group Dest Cabin Class Seq         Bags         PNR         Seat         Status           DYU         Y         L         89L791/5Z         Ok           DYU         Y         L         89L791/5Z         Ok           DYU         Y         C         8GDMLC/5Z         Ok           DYU         Y         O         8GD033/5Z         Ok           DYU         Y         Q         8K4150/5Z         Ok	00:00:00
Routing: DME - DYU (     Name     DAVLATOV DZHUNAIDULLO     DAVLATOV DZHUNAIDULLO     DAVLATOVA NIZORAMO     DAVLATOVA BIBIZULAIKHO     DAVLATOVA BIBIZULAIKHO     DAVLATOVA BIBIZULAIKHO	Detail Male Female Female Male Female Male	ATD: 11:50 Status: FO - Flight Open           Mark Group Dest Cabin Class Seq         Bags         PNR         Seat         Status           DYU         Y         L         891.791./5Z         Ok           DYU         Y         L         891.791./5Z         Ok           DYU         Y         L         891.791./5Z         Ok           DYU         Y         Q         8GD033/5Z         Ok           DYU         Y         Q         8K4150/5Z         Ok           P         DYU         Y         Q         6         1/25/0         8K3GML/5Z         TF         Checked-In	00:00:00
Routing: DME - DYU (     Name     DAVLATOV DZHUNAIDULIO     DAVLATOV DZHUNAIDULIO     DAVLATOVA NIZORAMO     DAVLIATOV TODZHIDDIN     DAVLIATOVA BIBIZULAIKHO     DODOV DAVRON     DODOV DAVRON     DODOV MAKHMADNABI	bate: ? Detail Male Female Male Male Male Male	ATD: 11:50 Status: FO - Flight Open           Mark Group Dest Cabin Class Seq         Bags         PNR         Seat         Status           DYU         Y         L         89L791/5Z         Ok           D2         DYU         Y         L         89L791/5Z         Ok           D2         DYU         Y         T         8GDMLC/5Z         Ok           DYU         Y         0         8GD033/5Z         Ok           DYU         Y         Q         8K4150/5Z         Ok           P         DYU         Y         Q         6         1/25/0         8K3GML/5Z         17F           DYU         Y         U         844CG55/5Z         Ok         Ok         0/20	00:00:00 
	bate: ? Detail Male Female Male Male Male Male	Mark Group         Dest         Cabin         Class         Seq         Bags         PNR         Seat         Status           DYU         Y         L         89L791/5Z         Ok           DYU         Y         L         89L791/5Z         Ok           DYU         Y         T         8GDMLC/5Z         Ok           DYU         Y         0         8GD033/5Z         Ok           DYU         Y         Q         6         1/25/0         8K4150/5Z         Ok           P         DYU         Y         Q         6         1/25/0         8K605ML/5Z         17F         Checked-In           DYU         Y         Q         6         1/25/0         8G0834/5Z         Ok	00:00:00 

#### 20. EMD issue for COMAIL:

				-		-		100	
Service Window About									
★     ★     ₽       Exit     Flights     Reload	Manifests								
×	Flights				×	9		SZ202 Thu Dec	26, 2019 - EMD
Flight: SZ 202 Thu Routing: DME - DYU	Dec 26, 2019 - EM Gate: ?	D ATD: <b>11:50</b> St	atus:	FO -	Fligt	n <mark>t Open</mark>			00:00:0
Name	Detail	Mark Group Dest	Cabir	Class	Seq	Bags	PNR Seat	Status	
E- 🗐 🛉 DAVLATOV DZHUNAIDULLO	Male	DYU	Y	L			89L791/SZ	Ok	
E- 🗐 🕴 DAVLATOVA NIZORAMO	Female	D2 DYU	Y	Т			8GDMLC/SZ	Ok	
E- 📄 🛉 DAVLIATOV TODZHIDDIN	Male	DYU	Y	0			8GD033/SZ	Ok	
🖅 📄 🕴 DAVLIATOVA BIBIZULAIKHO	Female	DYU	Y	Q			8K4150/SZ	Ok	
II- 🔄 🕴 DODOV DAVRON	Male	CP DYU	Y	Q	6	1/25/0	81/2CMI /C7 170	Checked-In	
🖅 🗐 🛉 DODOV MAKHMADNABI	Male	DYU	Y	U			Create EMD	Ok	
E- 🗐 🛉 DUSMURODOV OIBEK	Male	DYU	Y	0			Manage EMD	Ok	
🖅 📄 🛉 DUSTZODA SANGINMURODI	Male	DYU	Y	0			EMD for COMAIL		
🖅 🗐 🛉 DUTOV ANTON	Male	DYU	Y	Q			Data to a sufficiency	Ok	
🖭 👘 🕴 DZHALILOVA PARVINA	Female	DYU	Y	v			Print boarding p	Ok	
🖭 💼 🛉 DZHURAEV KIYOMIDDIN	Male	DYU	Y	v			896GGL/SZ	Ok	
🖅 📄 🛉 EMOMOV KHURSHED	Male	DYU	Y	0			8G8F19/SZ	Ok	
🖅 🛅 🛉 ESHBURIEV RABON	Male	DYU	Y	U			86CLF1/SZ	Ok	
🖅 🛅 🛉 FAIZIEV MAKHMADZOKHIR	Male	DYU	Y	E			8FC648/SZ	Ok	
🖭 💼 🛉 FAIZULLOEV KHUSHBAKHT	Male	DYU	Y	0			8K083D/SZ	Ok	
🖅 🗐 🛉 FAYZIEV NURULLO	Male	DYU	Y	U			85BC5L/SZ	Ok	
🖅 🗐 🛉 GADOEV AVAZ	Male	DYU	Y	U			8461GD/SZ	Ok	
🖅 🗐 🕴 GADOEVA RADZHABMO	Female	D2 DYU	Y	Т			8GDMLC/SZ	Ok	
🖭 💼 🛉 GEORGII IVANOV	Male	DYU	Y	0			8GMLB6/SZ	Ok	

Find a passenger marked with C (company mail). Right mouse click will open the content menu, choose EMD for COMAIL

21. In the pop-up window all COMAIL registered for the current flight are shown:

SOMON EMD 172.16.3.164 admin										12		-	
Service Window About													
Exit Flights Reload	EMD Manife	ests											
×	Fligh	ts				. 9				SZ202 TH	u Dec 26, 2019 - EMD		×
Flight: SZ Routing: D	202 Thu Dec 26,	2019 -	EMD	11 50 7	inter 20	- Fileda Au					8 X		00:00:00
	Communication operation										<u></u>	-	
Name	Flight												*
- DAVLATOV DZHU	Flight	SZ202											
- 🗇 🛉 DAVLATOVA NIZO	Flight date	Thu Dece	mber 26, 2019										
- 🗇 🛉 DAVLIATOV TODZ	EMD												
🖭 📄 🕴 DAVLIATOVA BIBIZ													E
🖅 🗐 🕴 DODOV DAVRON	EMD Code	4132000	000002										
- 🗐 🛉 DODOV MAKHMAI	EMD currency	EUR											
- 🗐 🛉 DUSMURODOV OIE	Charged	173.00											
🖭 📄 🛉 DUSTZODA SANGI	Paid	23.00											
🖭 📄 🛉 DUTOV ANTON	Operations List												
🖭 🗭 🕈 DZHALILOVA PAR	EMD	Canceled	Cancel date	Cancel reason	Operation	Data	Peacon	Amount	Currency	Course	Operation Amount	1	
E- 📄 🛉 DZHURAEV KIYOM	Lind	Currened	Currentoute	Currenson	operation	Dute	Redson	Anounc	currency	course	operation Amount		
E- 🗌 🛉 EMOMOV KHURSH	1 /A/413200000002C1	No			Payment	26.12.2019 06:42	Z3EUR/Z3KG/IPCS	+23	RUB	70	+1610		
ESHBURIEV RABON													
E- FAIZIEV MAKHMA													
+- FAIZULLOEV KHUS													
+- FAYZIEV NURULLO												1	
GADOEV AVAZ	New operation Cancel operation	eration	Cancel all							Prin	EMD Select printer	1	
GADOEVA RADZH.	Curcer oper about		conteer an								Joceepinter	J	
		-	_				840000						
T HAIDAKOV BAHODU	JK Male	e		DY	υĭυ		86CG2U	1/5L	0	к			Ť
												TIME NOV	V 15 UTC: 07:44 Local: 12:44
				- <u>P</u>									

### 22. Click NEW OPERATION and all COMAILs are accumulated in one EMD

Service Window About				Construction of Construction
X         X         Ø           Exit         Flights         Reload         EMD         M.		9 -2		
×			J Dec 26, 2019 - EMD	×
	Flight			
Flight: SZ 202 Thu Dec 2	6 Flight	SZ202		
Routing: Date and	Flight date	Thu December 26, 2019		00.00.00
COMAIL EMD Oper	at Name	COMAIL	8 22	00:00:00
Flight	Ticket №			
Name	EMD			A
	EMD Code	41220000000		
	CHID Tures	+15200000002		
	ЕМОТуре	A		
EMD Code	EMD Service	Comail		E
EMD currency	EMD Reason	COMAIL CHARGE		
The DUSMURODOV OIL Charged	EMD currency	EUR		
DUSTZODA SANGI Paid	Charged	173.00		
E-	Already Paid	23.00		
E- DZHALILOVA PAR	Operation			
EMD			Operation Amount	
	C Operation type	Payment 👻	+1610	
🗄 📄 🛉 ESHBURIEV RABON	Operation Date	27.12.2019 10:44		
🖭 💼 🛉 FAIZIEV MAKHMAI	* Operation Reason	173EUR/173KG/3PCS		
E-	Currency to pay	RUB		
FAYZIEV NURULLO	Amount	150.00 Rate of exchange 70.0000		
	Operation amount	10500.00	EMD Select printer	
			- Briece printer	
	E Cauca			
HAIDAKOV BAHODUK	Save			۲.
	<u> </u>		TIM	E NOW IS UTC: 07:44 Local: 12:44

Save the settings SAVE

Exit Flights	Reload	EMD Manife	sts										
<b>K</b>		Flight	ls				*			S	Z202 Thu D	ec 26, 2019 - EMD	
Flight:	S7 20	COMAIL EMD Operatio	ns	MD								? ×	J
Routir	ig: D F	light											00:0
		Flight	SZ202										
N	me	Flight date	Thu Dece	mber 26, 2019									
🗄 📄 🛉 DAVLATOV D	ZHUN	-											
🗄 📄 🛉 DAVLATOVA	NIZO	IMD											
🕒 📄 🛉 DAVLIATOV 1	ODZE	EMD Code	4132000	000002									
🗄 📄 🛉 DAVLIATOVA	BIBIZ	EMD currency	EUR										
- 🔄 🕴 DODOV DAVE	ON	Charged 173.00											
- 🔄 🛉 DODOV MAKI	IMAD	Paid	173.00		-								
- DUSMURODO	V OIB	Operations List											
DUSTZODA S.	ANGI	EMD	Canceled	Cancel date	Cancel reason	Operation	Date	Reason	Amount	Currency	Course	Operation Amount	
	DADA 1	/A //12200000002/1	No			Daymont	26 12 2010 06:42	22EUR/22KG/1DCS	+ 22	PLIP	70	+1610	
	IVOM	74041320000000201	140			Faymenc	20.12.2019 00.42	252010/2580/11/05	+25	KOD	70	+1010	
	110.W 2	/A/413200000002C2	No			Payment	27.12.2019 08:44	173EUR/173KG/3PCS	+150	RUB	70	+10500	
ESHBURIEV R	ABON												
FAIZIEV MAK	HMAI 4											•	
FAIZULLOEV	KHUS												
-	ULLO	ew operation Cancel op	eration	Cancel all							Print El	MD Select printer	
- 🔄 🛉 GADOEV AVA	z L												
🗄 📄 🕴 GADOEVA RA	DZHABMO	D Fema	ale	_	D2 DY	Ј Ү Т	_	8GDMLC/9	δZ	Ok			
🗄 🗐 🛉 GEORGII IVAN	JOV	Male			DY	ј ү о		8GMLB6/S	z	Ok	_		
- 🗐 🛉 HAIDAROV B.	AHODUR	Male			DYI	JYU		86CG20/52	z	Ok			

Print the receipt Print EMD

23. Changing the paid amount for COMAIL

If total amount of COMAIL changes, a new amount has to be entered manually.

2. SUMUN EMU 1/2.10.3.104 agmin				
Service Window About				
Exit Flights Reload EMD Mar		2	×	
X F	P New OF ENGINE		J Dec 26, 2019 - EMD	×
Flight: SZ 202 Thu Dec 26 Routing: DC COMALL EMD Operat	Flight Flight Flight date Name	SZ202 Thu December 26, 2019 COMAIL	8 23	00:00:00
Name         Fight	Ticket Nº EMD EMD Code EMD Type	413200000002 A		
	EMD Service EMD Reason EMD currency Charged Already Paid	Comail CHARGE EUR 173.00 © 23.00 ©		Е
Image: Constraint of the second sec	Operation Operation type Operation Date Operation Reason Currency to pay Amount	Payment  27.12.2019 10:44  173EUR/173KG/3PCS  RUB  Bate of exchange 70.0000	Operation Amount +1610	
GADOEVA RADZH     Mew operation     Gancel     GEORGII IVANOV     HAIDAROV BAHODUR     M	Operation amount		EMD Select printer	•

In the tag Amount enter a new value in EURO, the system will automatically calculate in the paid currency.

After save the settings SAVE and print EMD – Print EMD as it is written in 22.